

# Daily preparation

## 【Confirm evacuation location and route】



Let's check refuge area well near a house and a safe evacuation route so that we can evacuate immediately when evacuation advisory and an evacuation directive are given.

In addition, let's avoid putting an always obstructive thing in the porch to evacuate immediately.

## 【 Confirmation of disaster facilities 】

I will grasp the position of a fire extinguisher and the fire hydrant appropriately to be able to extinguish a fire of even a sudden fire immediately.



## 【Confirm emergency contact information】

Let's check the contact information to support in your emergency.

■ Management company of the apartment TEL	092-452-2432
Night time · holiday※Emergency only	092-483-2495
■ Phone number of the fire department (fire · emergency)	119
■ Report of incidents / accidents to the police	110
■ NTT Message dial for disasters	171
■ Contact information of distant relatives, friends	

In the event of a disaster, the telephone is more likely to be connected in a place far from danger.

When I decide a relative or the friend of the distant place beforehand in contact information, safety can be confirmed among families.



# Manner Up

Tomato construction supports the residents so that they can live comfortably. For that reason, there are rules of common life that everyone must protect. We will inform you of the manners and rules to be taken into consideration in our daily life. Please read and understand.

## 【General waste】

Let's keep the basic garbage disposal rules in Fukuoka city.

Please dispose the garbage at the designated collection date (after sunset until 12 o'clock).

Also, be sure to properly separate it into "burnable garbage", "nonburnable garbage", "bottle and plastic bottle", please be sure to put it in the garbage bag specified by the city and put it out.



## 【Resource garbage】



In Fukuoka city, we will recycle newspapers, magazines and cardboard boxes.

We ask you to submit to the "paper recycling box" installed in the neighborhood of the house or to one "school district paper recycling station" in the elementary school district.

If you do not know where to dispose of paper waste, please contact our company or municipal office.

In particular, cardboard boxes are not collected on the collection day even if they are thrown away in the garbage area of the apartment as they are.

Be sure to go to the recycle box and throw it away, or cut it small and put it in a burnable garbage bag and throw it away.

## 【Bulky garbage】

Bulky garbage is furniture and appliances of sizes that can not be put in designated bags.

To dispose of large garbage, please call the large garbage reception center of city hall and purchase tickets for garbage disposal.

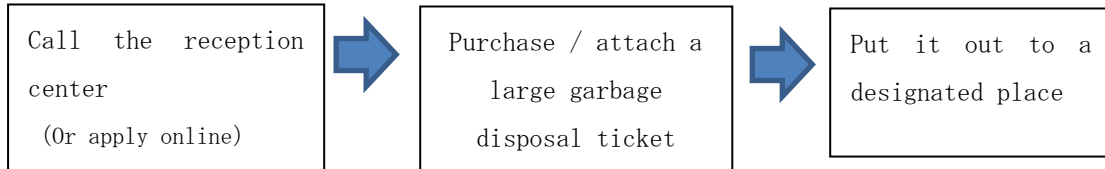
Please attach a processing ticket to large garbage and place it in the designated place by 8:30 in the morning of the collection day



◇Large garbage reception center

TEL : 092-731-1153

Internet : <https://sodaigomi-kankyo.city.fukuoka.lg.jp/>



Bed mats, sofas and tables are also included.

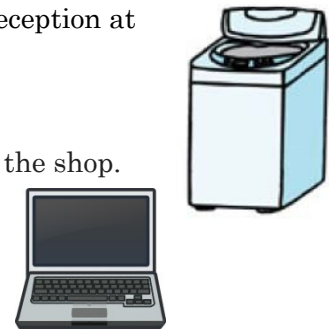
**Never leave it in the garbage storage space of the apartment.**

### 【Recycling home electronics】

Since TV, refrigerator, freezer, washing machine, clothes dryer, personal computer (main body / monitor) are subject to the Home Appliance Recycling Law, reception at the large garbage center is not possible.

Please dispose of it in one of the following ways.

- ① When you buy a new home appliance, pass the old appliances to the shop.
- ② Contact the purchased retail store to have it picked up.
- ③ If it does not fall under the above, please contact each store of "Best Denki", specialized waste collection agent etc.



### 【About noise】



Wooden apartments are easier to hear sounds and talks, especially at late night.

Bathing, laundry and cleaning in the midnight and early morning, watching at the loud volume of TV · music, conversation with your friends, etc. will be more noisy than imagined.

Please also take care during door opening and closing, as well as up and down stairs.

### 【Common areas】

Stairs, corridors etc are shared space, so please do not place personal items or garbage. (It is prohibited by the fire law).

In addition, these spaces are also evacuation routes in case of emergency.

If you place a big thing in the shared space, it will be a dangerous thing to hinder traffic during disaster evacuation

Also, please stop smoking in the shared space.

Fire may occur due to tobacco.



### 【Common section light】

If the light of the common part is out, please contact the management company.



### 【Parking Lot】

It is strictly prohibited to park other people's contract areas, shared space, parking on nearby streets.

(Use of friends and temporary use are also prohibited)



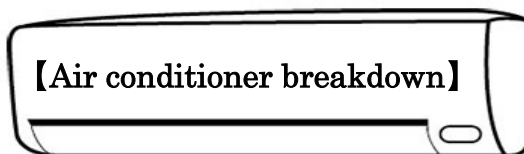
### 【Bicycle parking space】

When stopping the bicycle / motorcycle, please do not disturb the passage of other residents and cars.

Also, please be sure to paste a "parking permit" on your bicycle or motorcycle.

We will remove bicycles and motorcycles not affixed with "parking permit".

※ If you do not have "parking permit", please contact us. (092-452-2432)



### 【Air conditioner breakdown】

In summer and winter, there are quite a lot of inquiries about defects of air conditioners.

In order to smoothly repair or exchange, please be sure to contact us after confirming the following points.

- ① Can I turn on the power?
- ② Is the circuit breaker all up?  
(Only the child breaker of the air conditioner may be falling)
- ③ Does the louver (feather) open?
- ④ Is the outdoor unit operating?
- ⑤ Is not the battery out of the remote control?
- ⑥ Is the wind coming out?
- ⑦ Are you regularly cleaning filters etc?
- ⑧ Please remove the outlet and turn off the power, please check if it operates when turning on the power after 1 minute.  
(If you do not reach the outlet, drop the circuit breaker and leave time for about 1 minute)
- ⑨ Please check the manufacturing year.

◆ Please contact us after confirming all contents.

The day we can repair air conditioners is Monday - Saturday. Closed on Sundays and public holidays.

Also, because the schedule is difficult to adjust by just one day, please tell me the best days for two or three days.

◆ In most cases it is a malfunction of the main body / outdoor unit.

However, because residents do not regularly clean up, there is a thing that clogging up the trash causes the breakdown.

If the garbage clogging is the cause of the fault, the repair fee and air conditioner flushing fee will be charged to the residents.

After having you acknowledge this point, we will place a contractor order.

(Repair cost Approximately 3,000 yen~)

◆ Contractor will contact you directly for schedule adjustment, so please also respond to unknown phone number.

◆ Please note that you may be asked for transportation fees if canceled on the promised day or if you were not present on the day you visited.

### **【 Mildew (condensation)】**

If dew condensation occurs on windows or walls, let's wipe frequently with a dry cloth.

Let's do ventilation after using the bath, washbasin, and toilet.



### **【Cleaning around the water】**

Let's frequently clean the drain trap (drain port) such as the kitchen, bathroom, washing machine place, washroom etc.

Never flow foreign matter such as oil, garbage or tissue paper.

Let's make the net to the drainage outlet, stick a seal for the drain outlet, etc. so that the hair and dust do not flow.

※In the unlikely event that garbage is clogged in drains, please always try the following method before contacting management company

① Pour a commercially available drug such as "PIPEUNISH" which dissolves clogging.

② Use plunger (also called Rubber cup or suction cup).



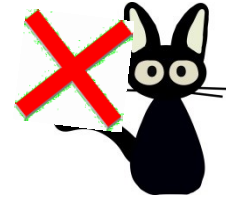
### **【Pets not allowed】**

We do not allow any pet to live in an apartment.

Please note that you can not temporarily keep people's pets.

The act of raising food to dogs and cats is prohibited also on the premises and adjacent places.

In case of violation, in addition to claim of hundreds of thousands of penalty fee, we will charge for recovery construction expenses.



### **【Payment of rent】**



The payment date of rent is 27th of every month (next business day in case of Saturday, Sunday and public holidays).

Do not forget to deposit.

For direct debit please deposit in the account by the previous day.

Or please transfer to the account of the guarantor company.